



## STAFF REPORT

---

**DATE:** April 8, 2024  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Laura Ham, VP, Planning, Grants and Procurement  
**SUBJ:** DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO SUBMIT AND EXECUTE A FEDERAL TRANSIT ADMINISTRATION GRANT FOR FY25 OPERATIONS FUNDING

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

Approval of this action will allow SacRT's General Manager/CEO to submit and execute a Federal Transit Administration (FTA) grant that includes funding for SacRT's Fiscal Year 2024-2025 (FY25) Operations by July 1, 2024.

### FISCAL IMPACT

Delegating Authority to the General Manager/CEO to proceed with submitting and executing an FTA grant which includes \$16,000,000 of FTA Section 5307 Urbanized Area Formula funds. The funds will be available for SacRT FY 25 operations costs beginning July 1, 2024 and are included in the preliminary FY 25 Operating Budget.

### DISCUSSION

The preliminary SacRT FY25 operating budget includes \$16,000,000 FTA Section 5307 Urbanized Area Formula funds which will pay for FY 25 preventive maintenance (PM) and ADA operations costs that are included in the FY 25 budget. These funds were previously apportioned to SacRT and are eligible to fund FY 25 PM and ADA operations costs.

To access these funds, SacRT is required to submit a grant application to FTA requesting these funds for this purpose. The funds need to be available to SacRT by July 1, 2024, the start of SacRT's FY 25. To allow adequate time for FTA review and award of the grant application, SacRT needs to submit the grant several months in advance of July 1, 2024.

Grant application review by FTA and submission of the grant by SacRT requires an opinion letter, signed by SacRT's legal counsel, affirming the General Manager/CEO is authorized to apply for and execute the grant application.

Sections 6.3.1.1 and 6.3.1.2 of Resolution 09-02-0031, "Amending and Restating the Sacramento Regional Transit District Budget Procedures" authorizes the General Manager/CEO to apply for and execute grants provided there is an adopted budget that includes the activities covered by the grant funding. The FY25 operating budget including PM and ADA operations costs funded by this grant will not be presented to SacRT's Board for final approval until June 2024. No other existing SacRT Board Resolution authorizes the General Manager/CEO to submit and execute an FTA grant for this funding. It is necessary to submit the grant prior to the final SacRT Board approval of the FY 25 operating budget in June 2024, in order to submit and execute the grant by July 1, 2024 and ensure that the revenue is available for the FY25 budget.

Staff recommends the Board approve the attached Resolution so the FTA grant with the Section 5307 funding for SacRT FY25 operations can move forward now.

RESOLUTION NO. 2024-04-036

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 8, 2024

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO SUBMIT AND EXECUTE A FEDERAL TRANSIT ADMINISTRATION GRANT FOR FY25 OPERATIONS FUNDING**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to submit and execute Federal Transit Administration (FTA) grants that include FTA Section 5307 funds for FY25 SacRT operation costs.

---

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary